



Los Angeles County Commission on Local Governmental Services

Kenneth Hahn Hall of Administration
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Los Angeles, California 90012
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Chairperson
Tyler Kelley

Vice-Chairperson
Angela J. Reddock

Shana E. Epstein
Gordon Gray
Patricia G. Gray
Rodrigo A. Guerra, Jr.
Algird Leiga
Sharon Martinez
Matthew J. Parlow
Alexander Ponder
Richard J. Rosenthal, CRE
David Spence

MINUTES

April 1, 2008 Meeting
500 West Temple Street
Sybil Brand Conference Room 372
Los Angeles, California 90012

Chairman Kelley called the meeting to order at 9:12 a.m.

APPROVAL OF MARCH 4, 2008 MINUTES

On motion of Commissioner Patricia Gray, seconded by Commissioner Parlow, the March 4, 2008, minutes were approved as presented.

WELCOME NEW COMMISSIONER

Chairman Kelley welcomed and introduced newly appointed Commissioner Alexander Ponder to the Commission. Commissioner Ponder stated he spend seven years working with the City of Los Angeles, where he worked with Councilmember Feuer and later served as Councilmember Miscikowski's Chief of Staff. He stated that he spend a year in Washington D.C. with the National League of Cities as a Lobbyist and now is working for Assemblymember Mike Feuer managing the Los Angeles Office.

Chairman Kelley welcomed and thanked Jiajun Liu and Ramon Campos for their support as interns to the Taxi Cab Project and thanked Commission Services Staff for their support to the Commission.

ADMINISTRATIVE MATTERS:

Meeting Structure/Attendance Summary Chairman Kelley stated Commission members need to be aware that attendance is one of the only objective matrix by which the Commission's performance is measured. Historically, the Commission had issues with attendance due to Commissioners traveling. Chairman Kelley requested that Commissioners notify him 72 hours in advance of a meeting that they will be unable to attend so that staff may make teleconferencing arrangements.

The Chairman informed Commissioners that future Commission meetings may be moved to Room 372-A in order to more comfortably accommodate the Commissioners and Transportation Task Force Members.

Process to Assess Future Initiatives Commissioner Parlow proposed that in order to more efficiently monitor future initiative the Commission should consider implementing the use of a Proposed Project and Project Status form. The Proposed Project form will be used to provide Commissioners with information regarding an issue and to assist in the evaluation process to determine if it is suitable for the Commission.

The Project Status form will be used to evaluate the progress of Commission projects. It will provide a means to determine when a project is completed. This form can be presented to the Board of Supervisors to demonstrate Commission accomplishments in a clear and concise format. Commissioner Parlow stated that Commissioners input is valuable and if there were any suggestions to improve the forms, to please submit them to him before the next Commission.

Commission Guidelines/Bylaws Commissioner Parlow distributed a draft of Commission guidelines. The Commission Guidelines consist of an operating structure, goals and the mission of the Commission. Commissioner Parlow requested that the Commissioners review the Guidelines and offer suggestions on its content.

Commissioner Guerra wanted to know who is the intended audience. Commissioner Parlow stated that the Commission is the audience and these guidelines will show the Board of Supervisors that the Commission is committed to its administration. Commissioner Parlow requested Commissioners to submit their input before the next Commission meeting scheduled in May.

COMMISSION VACANCIES:

First Supervisorial District Chairman Kelley reported he is working with the First Supervisorial District and recommending Tom Wilhelm for the Commission.

Second Supervisorial District Chairman Kelley reported Vice-Chair Reddock has been helpful with the appointment of Mark Burman to the Commission.

Third Supervisorial District Commissioner Parlow requested recommendations from other Commissioners before submitting a name to the Third Supervisorial District.

Mayor, City of Los Angeles Chairman Kelley reported submitting a name to the Mayor's Office.

Independent Cities Association, Commissioner Leiga contacted Debbie Smith, Executive Director informing her of the Commission vacancy and who the Commission would like to appoint. Vice-Chair Reddock noted Ms. Smith has not yet responded to Taxi Cab Task Force letter. Commissioner Leiga requested staff to contact Ms. Smith.

League of California Cities, Commissioner Leiga contacted Mr. Ben Wong, Executive Director of the Los Angeles Division informing him of the candidate the Commission would like to appoint to the Commission and provided information of the responsibility of the Commission. Commissioner Leiga requested staff to follow up with Mr. Wong for additional questions he may have.

Commissioner Guerra reported Commissioner David Spence has not returned his phone calls. Commissioner Guerra stated he will continue to try to make contact with him.

COMMISSION PROJECT STATUS:

Chairman Kelley thanked Commissioner Patricia Gray for her work on Commission projects. The two high level legacy issues of interest to the Commission are Wireless 911 Response System and Real Estate. Chairman Kelley stated there may be a Real Estate presenter at the next Commission meeting. Commissioner Patricia Gray offered to prepare a letter closing the Commission's work on the Wireless project.

Past Project Assessment and Discussion,

Commissioner Patricia Gray reported the following:

- A voice message and email was placed to Ms. Ella Sotelo the County's 911 system coordinator. She was in charge of facilitating the transition from CHP to the local agencies. As of her report there has been no reply.
- Caltrans remains an open project. However, it was proposed to formally close the project.
- The Real Estate project has some future possibilities especially when the downtown transformation begins. Commission staff is working to have a presenter at the next Commission meeting to provide additional information.

Taxi Cab Task Force Report,

Commissioner Reddock reported the following:

- The Taxi Cab Task Force Project continues to move forward. Commissioner Reddock thanked the Commission Staff and Interns for their work in support of the project. She further stated that in January a timeline was distributed to Commissioners giving an overview of the task force activities.
- The Interns continue to confirm members to the task force. As of today, the Task Force has the following nine agencies that have advised the task force of their representatives: City of Los Angeles Department of Transportation, Los Angeles County Commission on Disabilities, Southern California Association of Governments, League of California Cities, Professor from University of Southern California, United Independent Taxi Drivers, Administrative Services Cooperative Organization, Independent Taxi Company, and the Los Angeles Taxi Workers.
- The first formal meeting of the Task Force is tentatively scheduled for May. The goals of the first meeting will be to get a feeling of the different entities and how they play together in terms of Taxi Cab issues. Several groups that have not responded and are working on to get representative are the following: The City of Los Angeles Commission on Disabilities, Los Angeles Convention and Visitors Bureau, South Bay City, Counsel Governments of San Gabriel Valley, Counsel Government Independent Cities Associations, and California Cities Association.
- Commissioner Reddock concluded her report by stating that a letter has been written, but not yet mailed, to Supervisor Yaroslavsky updating him on the Taxi Cab Project.

Commissioner Guerra asked if the Los Angeles Airport was invited to provide a representative. Vice-Chair Reddock stated that she will contact Los Angeles Airport General Manager to select a representative to the Task Force.

MATTERS NOT ON THE POSTED AGENDA (TO BE PRESENTED AND PLACED ON THE AGENDA FOR A FUTURE MEETING)

There were none.

PUBLIC COMMENTS

There were none.

ADJOURNMENT

The meeting adjourned at 10:01 a.m.

ATTENDANCE

MEMBERS PRESENT

Shana E. Epstein
Gordon Gray
Patricia G. Gray
Rodrigo A. Guerra, Jr.
Tyler Kelley
Algird Leiga
Sharon Martinez
Matthew Parlow
Alexander Ponder
Angela J. Reddock

MEMBERS NOT PRESENT

Richard J. Rosenthal
David Spence

STAFF

George Britton, Commission Staff
Mireya Rivera, Commission Staff
Jiajun Liu (JJ), Intern Staff
Ramon Campos, Intern Staff

GUEST(S)

Mr. Jonathan Fuhrman, Economy and Efficiency Commission
Mr. Mark Burman
Mr. Tom Wilhelm